

BABA FARID

GROUP OF INSTITUTIONS

Bathinda, Punjab (India)

BFGI RESEARCH & DEVELOPMENT POLICY



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1. INTRODUCTION

BFGI always strives to promote research in all the emerging areas and is committed to promote research activities to address global challenges and well-being of the society. To build on these aims, BFGI has exclusively established the Centre for research and development to promote quality research and research infrastructure. This policy not only describes the various schemes and incentives for the faculty of BFGI but is also the torch bearer to establish the research ecosystem in the campus.

1.1 Purpose

This policy outlines incentive provisions for research publications and scholarly outputs at BFGI, aligned with national-level ranking and accreditation frameworks, including recognized parameters of research and professional practice in India. The incentive structure is designed to promote high-quality research, enhance indexing-based visibility, and ensure verifiable academic outputs. Special emphasis is placed on publications indexed in Web of Science and Scopus to strengthen institutional research performance, improve national rankings, and enhance global academic impact.

2. OBJECTIVES

- To create a strong research and innovation ecosystem across all schools of BFGI.
- To align research output (publications, citations, projects, patents, consultancy) with national-level ranking, accreditation frameworks and audit requirements.
- To encourage quality publications in Scopus/Web of Science indexed journals, with Q1/Q2, Q3/Q4 as an institutional quality filter.
- To promote externally funded research projects and strengthen proposal submission, monitoring, and timely reporting.
- To encourage intellectual property (patents/other IPRs), technology development, and societal/industry impact.
- To provide transparent incentives and financial assistance to faculty for research outputs, conferences, and capacity building, as per eligibility and verification norms.

3. INCENTIVE FOR QUALITY RESEARCH

3.2 Scope and Eligibility

3.2.1 Eligible Outputs

- Indexing requirement: The journal must be indexed in Web of Science Core Collection (SCI/SCIE, SSCI, A&HCI) and/or Scopus.
- Quality filter: The journal must have a verified quartile (Q1/Q2/Q3/Q4) for the relevant year using an adopted source (JCR quartiles for WoS/JCR journals; SJR quartiles for Scopus journals).

Discipline-specific supporting filters (used in addition to indexing and quartile verification):

- Agriculture & Allied disciplines: NAAS-rated journals with NAAS score above the institutional cut-off (e.g., > 6 or > 7 as adopted). Scopus/WoS indexing and quartile verification remain mandatory.
- Management/Business disciplines: ABDC (**Australian Business Deans Council**)-listed journals (A*, A, B, C). Scopus/WoS indexing and quartile verification remain mandatory.

Books and book chapters:

Eligibility	Incentive
Book published with reputable international publishers and indexed/covered through recognized sources (Web of Science/Scopus)	6000 per book
Book chapter published with reputable international publishers and indexed/covered through recognized sources (Web of Science/scopus)	3000 per book chapter

3.3 Faculty Eligibility Conditions

3.3.1 Eligibility Criteria

A faculty member may avail incentive under Research Paper / Review / Book/Book Chapter category only if:

- He/She is a regular employee of BFGI at the time of publication.
- He/She must have mentioned the name of college of BFGI in which he/she is presently working.
- He/She is a First Author, Second Author, Corresponding Author, or Supervisor/Co-Supervisor (in case of student publications).
- He/She is a First Author, Second Author and having affiliation with the name of college of BFGI, first author will be eligible for incentive
- Incentive shall be disbursed to only one author per publication.
- Incentive shall be disbursed only once per publication.
- Publication satisfies Scopus/WoS indexing and Q1/Q2/Q3/Q4 quartile criteria for the relevant year.

3.4 Incentive Structure (Research Papers / Review Articles)

Incentive slabs are based on Journal Impact Factor (JCR) or an approved proxy (e.g., Scopus CiteScore), wherever applicable. Indexing in Scopus/WoS and quartile verification are mandatory:

Impact Factor	Incentive (₹)
0.00 - 0.50	4,000
0.51 - 1.00	5,000
1.01 - 2.00	6,000
2.01 - 3.00	7,000
3.01 - 4.00	8,000
4.01 - 5.00	9,000
5.01 - 7.50	10,000
7.51 – 10.00	25,000
10.01-20.00	50,000
More than 20.0	1,00,000

Note:

- For Scopus-indexed journals without a JCR Impact Factor, the latest available Scopus Cite Score may be used as a proxy for selecting the slab, subject to verification by the Centre for research and development.
- If a journal has multiple subject categories, the category most relevant to the publication (as per JCR/SJR) should be used for quartile verification.
- The Centre for research and development may revise slabs/thresholds with approval, without

changing the core indexing and verification requirements.

3.5. Research Impact Incentive (Citation-Based)

Eligibility	Incentive
<ul style="list-style-type: none"> The research paper must have 300 or more citations. 	<p>A one-time incentive of ₹10,000 per paper will be awarded for papers having 300 or more citations, upon verification.</p>

Required Documents

- The paper must clearly mention in the name of respective college of BFGI.
- The faculty member should be First Author, Second Author, Corresponding Author, or Supervisor/Co-Supervisor (in case of student publications).
- First page of the published paper clearly showing author names, institutional affiliation, and DOI.

3.6. PhD Enrollment / Supervision Incentive

Eligibility	Incentive
<ul style="list-style-type: none"> Faculty member upon the successful registration of three (3) PhD candidates under his/her supervision and completion of course work. 	<p>A one-time incentive of ₹10,000 will be awarded to the faculty member</p>

Required evidence:

- PhD registration/enrollment letter issued by the competent authority.
- The faculty member must be duly approved as a Supervisor or Co-Supervisor in accordance with the institutional/university PhD regulations.
- The PhD candidate(s) must be officially registered/enrolled in the BFCET doctoral programme and reflected in the approved registration records.
- Supervisor allocation/approval letter (if not already included in the registration/enrollment letter).
- Documentary proof of successful completion of the prescribed coursework.

3.7. Useful Reference Links (for Verification)

- NAAS Journal Scoring guidance: <https://naas.org.in/page.php?pageid=180>
- Clarivate JCR quartiles methodology: <https://support.clarivate.com/ScientificandAcademicResearch/s/article/Journal-Citation-Reports-Quartile-rankings-and-other-metrics>
- NIRF report (publications/citations sources): https://www.nirfindia.org/nirfpdfcdn/2025/pdf/Report/IR2025_Report.pdf
- ABDC Journal Quality List: <https://abdc.edu.au/abdc-journal-quality-list/>

4. Financial Assistance for Research Project Grant

4.1 RESEARCH PROJECT

Incentive and Additional Advantage

- PI/Co-PI who gets the Research Project Sanctioned by Government/Private Agency, is liable for

incentive of 1% will be dispersed to PI only in BFGI account (If he is employ of BFGI)

- 1% incentive to PI will be dispersed in proportionate to the grant transferred into the account of the respective BFGI college.
- Faculty could avail the above said incentive under Research Project category only if He/She is employee of BFGI.

5. Financial Assistance for Patent publication/Grant

Incentive of Rs 5000/- for filing (1stpublication) of his/her technology in Patent Journal and Rs 20,000/- for granting of patent

Faculty could avail the above said incentive under Patent category if

- The patent filing fee must be fully (100%) borne by BFGI.
- The applicant must be a regular employee of BFGI.
- The respective college under BFGI must be listed as the official applicant in the patent.
- Only the Leading Inventor will be eligible for the incentive, based on the recommendation of the Principal.
- The incentive will be granted only if the technology/publication is officially processed through the respective college of BFGI.
- The faculty member must comply with the BFGI Intellectual Property Rights (IPR) Policy.

5.1.OTHER IPRs (TRADEMARK, DESIGN REGISTRATION etc.)

Incentive of Rs 10,000/- for granting of IPR such as (Design Registration, Design of Integrated Circuit and New Plant Variety Registration)

- Faculty could avail the above said incentive under Other IPRs category if He/She is employee of respective college of BFGI must be the owner of IPR
Faculty has to abide with BFGI IPR Policy

6. Incentive for Prestigious Academic / Research Awards

Category	Incentive
Award conferred by a State Government-approved body	₹5,000
Award conferred by a National Government-approved body	₹10,000

Eligible Recognitions

Only **major academic / research recognitions** from Government-approved body, such as:

- Best Scientist Award
- Best Researcher / Young Scientist Award
- Best Teacher Award in Research / Innovation / Academic Excellence
- Research Excellence Award
- Outstanding Scientist / Outstanding Researcher Award
- Innovation Excellence Award
- Lifetime Achievement Award in academic / research domain

- National Fellowships, Medals, Honours, or Recognitions conferred by reputed academic, scientific, or professional Government approved bodies

Conditions

- The award must be strictly based on academic excellence, research contributions, innovation, or other scholarly achievements.
- It should be conferred by a recognized and Government-approved organization or authority.
- The award certificate must clearly mention both the name of the faculty member and the affiliated college of BFGI.
- A faculty member is eligible to avail this incentive a maximum of two (02) times within a calendar year.
- Certificates of routine participation, local appreciation awards, invitations, session chair acknowledgements, or any non-academic recognitions will not be considered under this category.
- Preference will be given to awards of high academic merit that enhance the institution research reputation, visibility, and alignment with national ranking frameworks

7. FINANCIAL ASSISTANCE FOR RESEARCH PROJECT GRANT (BFGI Seed Grant)

Baba Farid Group of Institutions (BFGI) operates with the vision of “**Academic Excellence for Empowerment.**” The institution is committed to fostering research-oriented faculty and promoting a strong industry–academia environment that encourages innovation and knowledge creation.

Under the Financial Assistance for Research Project Grant Policy, BFGI provides research grants to support young, regular, and research-driven faculty members in advancing quality research within their respective fields. This initiative aims to enhance high-impact publications, funded projects, and intellectual property generation.

The policy is strategically aligned with strengthening BFGI research output and improving its performance in national ranking frameworks by enhancing research quality, citations, innovation, and overall academic excellence

7.1 Eligibility

The faculty of BFGI can avail this financial grant if they fulfil the following eligibility criteria:

- (i) Regular Faculty working in any constituent college of BFGI
- (ii) Faculty members having Ph.D. Degree in their academic field
- (iii) Faculty having at least 2 years of experience in BFGI

Or

For faculty having less than 2 years of experience (Including new joiners)

(a) Science, Engineering, and Agriculture Disciplines

Faculty members shall have published a minimum of three (03) research papers in SCI-indexed (Science Citation Index) journals.

In the case of Agricultural Sciences, the journals shall possess a NAAS rating of 7 or above.

- **Humanities, Management, and Commerce Disciplines**

Faculty members shall have published a minimum of five (05) research papers in peer-reviewed journals indexed in at least four (04) recognized indexing databases relevant to the respective discipline.

- **Language Studies**

Faculty members shall have published a minimum of five (05) research papers in peer-reviewed journals with a minimum registration/publication history of five (05) years, ensuring academic credibility and continuity.

(iv) Age of Researcher should less than 50 Years

Desirables from the faculty for submitting the Research Proposal

- Involve one additional BFGI faculty member with the similar area of expertise as a Co-Principal Investigator (Co-PI).
- Involve 3-5 students of BFGI with Project

7.2 Call for Proposal

Proposals will be called for every academic session in January.

7.3 Nature of Financial Assistance

- The financial assistance provided for a research project will be up to Rs. 2.00 lacs.
- The Principal Investigator can utilize the grant for books & journals, equipment & software, fieldwork and travel, Consumables (Chemicals and glassware), Characterization and contingency. The PI has to give an undertaking that equipment, books and Journals required for completion of the Project are not available in BFGI
- Any item purchased under the project will be the property of the college and PI has to submit it in the College library/Department/Store after the completion of the project.
- Any equipment purchased under the project should be kept in the College Campus.
- The break up of grant proposal is flexible as under

Equipment &Software
Field work and travel
Books & Journals, Consumable and Analysis/Testing/Characterization, Chemicals, glassware, etc.
Contingency

7.4 Tenure

The tenure of the project will be for one and half years (18months). The effective date of implementation of the project will be given by the BFGI in approval-cum-sanction letter.

7.5 Performance Monitoring and Evaluation

- The principal investigator has to submit a half-yearly progress report, which should include the technical details about the progress of the ongoing project in a scientific way. It should also include all the details of expenditures performed in the past six months. This report will be examined by the subject expert of the evaluation committee. If the Principal investigator fails to send the report or the report sent is not satisfactory, the committee may discontinue the project funding.
- Institute can also demand the quarterly report from PI
- Mid-term monitoring and evaluation meeting for ongoing projects will be organized half-yearly. The Evaluation Committee will decide the continuance of the project on the recommendations of the Mid-Term Evaluation Committee. If Principal Investigator (or co-investigator) fails to attend (or present progress report) mid-term review meetings, the Committee may discontinue/ cancel the project.
- After the completion of a project, PI will prepare a complete closing report including project outcomes and audit of the finance, and present to the Evaluation Committee for final assessment.

7.6 Procedure for Release of Grant

- The first installment, amounting to 80% of the total sanctioned grant, shall be released after the recommendations of the Selection Committee and final approval by the Honorable Chairman, BFGI.
- In special cases, where more than 80% of the sanctioned grant is required before the first half-yearly Evaluation Committee meeting, such release shall be subject to the recommendation of the Selection Committee and final approval of the Honorable Chairman, BFGI.
- The sanctioned grant for the approved research proposal shall be credited to the College Account.
- The second installment, i.e., the remaining 20% of the total grant, shall be released only after submission and acceptance of the half-yearly progress report, statement of expenditure, and utilization certificate for the first installment.

At the completion of the project, the following documents must be submitted:

- Final Project Report, along with a soft copy.
- A consolidated, item-wise detailed statement of expenditure incurred during the entire project period, in the prescribed proforma, duly signed by the Principal and the Principal Investigator.
- A consolidated Utilization Certificate for the total amount utilized towards the project, duly signed by the Chartered Accountant, Principal, and Principal Investigator, in the prescribed proforma.
- A research project proposal submitted to a Government funding agency for seeking further external funding.
- The Principal Investigator shall settle all project accounts within one month of the completion of the project.

7.7 Guidelines for Formulating Proposals

- Orient your Research objective to a few specific outputs, which could be possible in 18 months.
- While writing the proposal, please ensure that scientific and technical details are spelled out.
- The proposal should have specific, concrete, quantifiable objectives and hypothesis.
- The proposal should be based on innovative technologies/ideas. Major programs of extension based on proven technologies are not considered.
- Results of ongoing and completed projects of the principal investigator must be reflected in the formulation of a new proposal.

7.8 Documents/Enclosures Required with the Proposal

- (a) Proposal properly forwarded through the Head of Department and Principal of College
- (b) Details of Budget
- (c) Complete Bio data of the PI &Co-PI

7.9 Expected Outcomes

While bestowing the grant BFGI expects from PI that his/her research should generate quantitative outcomes as well as provide some value to society. Technology development and publication will be the evidence of success of the Project. But following are the minimum expectation required before submitting the final report

PI should submit the Research Project to Government Agency for further funding within one month of the submission of the Project.

Science, Engineering, and Agriculture Disciplines

- Faculty members shall publish a minimum of two research papers in SCI (Scopus/Wos-indexed journals with (Q1/Q2/Q3/Q4).
- In the case of Agricultural Sciences, the journals shall possess a NAAS rating of 7 or above with Scopus/Wos-indexed journals with (Q1/Q2/Q3/Q4)

Arts, Humanities, Management and Commerce Disciplines

- Faculty members shall publish a minimum of two research papers in peer-reviewed with indexing in Web of Science (WoS)/Scopus must still be verified with with Q1/Q2 or Q3/Q4)

Language Disciplines

- Faculty members shall publish a minimum of two research papers in peer-reviewed journals with a minimum registration/publication history of five (05) years, to ensure scholarly credibility and academic continuity.

Note:

- (a) The publication should be from the Research Project
- (b) PI must be as the first author in the publication
- (c) While submitting the research paper name of college of BFGI in which PI is working must be mentioned in the address/affiliation.

(d) The PI should properly acknowledge the name of college of BFGI wherever he/she publishes or present the research.

(e) Faculty can apply for another project once the ongoing Research Project is completed.

7.10 Amendments & Periodic Review (Research Project Grant)

The policy is subject to periodical review and amendments. It will be the responsibility of the faculty member to update themselves from time to time regarding amendments in policy and procedures.

7.11 Withdrawal/Discontinuation of Project (Policy)

If any Principal Investigator (PI) or Co-Principal Investigator (Co-PI) wishes to discontinue or withdraw from the project midway, in accordance with the BFGI policy, he or she must submit all project-related all details, including a complete project report outlining the outcomes achieved, a statement of expenditure, and the utilization certificate for the project funds. In the absence of submission of these required documents, the respective college shall not issue a No Objection Certificate (NOC) to the PI or Co-PI.

8. FINANCIAL ASSISTANCE TO PRESENT RESEARCH PAPER (Web of Science/Scopus) IN INTERNATIONAL CONFERENCE (OUT OF INDIA)

Faculty members presenting a research paper at an international conference held abroad may receive financial assistance of ₹50,000 or 50% of the total TA/DA and registration fee (whichever is lesser). This support can be availed once in three years.

8.1. Eligibility

- Faculty member must have completed three years of service at BFGI.
- If the faculty member has not completed three years, the assistance may be provided as a loan, which will be waived after completion of three years of service.

8.2. Guidelines

- Applicable to faculty members of BFGI.
- Approval will be granted by the centre for research and development after assessing the quality of publication.
- The grant will be released after submission of the conference presentation certificate, photographs of paper presentation, and conference brochure.
- The name of respective college of BFGI must be mentioned in the paper/abstract and certificate.
- Assistance will be provided only to one author for oral presentation and only if no other registration grant from BFGI has been availed for the same paper.

9. Financial Assistance for Presentation of Research Paper (Web of Science/Scopus Indexed Conferences – National/International in India)

Financial assistance of ₹5,000 or 50% of TA/DA and registration fee (whichever is lesser) will be provided to faculty members twice in a calendar year for presenting a research paper at Scopus/Web of Science indexed conferences held in India.

9.1 Eligibility

- The applicant must be a full-time faculty member of BFGI.

9.2 Guidelines

- Financial assistance will be provided only to faculty members of BFGI.
- The name of respective college of BFGI must be clearly mentioned in the paper/abstract and conference certificate.
- The faculty member must not have availed financial assistance from BFGI for the same paper earlier.
- Financial assistance will be provided only to one author of the paper for oral/poster presentation.
- The conference should preferably be AICTE/ANRF/UGC/DST-recognized or organized by reputed bodies and indexed in Scopus or Web of Science.

Examples of some recognized conferences

IEEE Conferences

IEEE International Conference on Artificial Intelligence and Data Engineering (AIDE)
IEEE International Conference on Computing, Communication and Networking Technologies (ICCCNT)
IEEE International Conference on Smart Technologies for Power, Energy and Control (STPEC)
IEEE International Conference on Communications (ICC)
IEEE International Conference on Computer Vision (ICCV)
IEEE International Conference on Robotics and Automation (ICRA)
IEEE International Conference on Smart Grid Communications (SmartGridComm)
IEEE International Conference on Industrial Technology (ICIT)

ACM Conferences

ACM International Conference on Information and Knowledge Management (CIKM)
ACM SIGKDD Conference on Knowledge Discovery and Data Mining
ACM SIGIR Conference on Research and Development in Information Retrieval
ACM Conference on Computer and Communications Security (CCS)
ACM International Conference on Multimedia (MM)

Springer Conferences

International Conference on Intelligent Systems Design and Applications (ISDA)
International Conference on Computing and Communication Systems (ICCCS)
International Conference on Advances in Computing and Data Sciences (ICACDS)

Elsevier Conferences

International Conference on Sustainable Energy and Future Electric Transportation
International Conference on Materials Science and Engineering

Multidisciplinary Conferences

International Conference on Recent Advances in Science, Engineering & Technology (ICRASET)
International Conference on Advances in Chemical and Materials Engineering
International Conference on Emerging Trends in Engineering and Technology (ICETET)
International Conference on Advanced Materials and Nanotechnology
International Conference on Chemical and Environmental Sciences
International Conference on Renewable Energy and Sustainability

Agriculture & Life Sciences Conferences

Conferences organized by Indian Council of Agricultural Research (ICAR)
Conferences organized by International Society for Horticultural Science (ISHS)
International Conference on Agricultural Sciences and Technology
International Conference on Sustainable Agriculture and Food Security
International Conference on Plant Science and Biotechnology
International Conference on Food Security and Sustainable Agriculture

Management & Social Sciences Conferences

Academy of Management Annual Meeting
Strategic Management Society Annual Conference
International Conference on Business Management and Innovation

List of ANRF / UGC / DST Supported Conferences

Chemical Sciences

Chem Convergence – International Conference in Chemical Sciences
International Conference on Micro-Nano Fluidics (ICOM) –
CHEMCON (Indian Institute of Chemical Engineers) –
One of India's major annual chemical engineering conferences.

Science & Technology Conferences

Emerging Science, Technology and Innovation Conclave (ESTIC) –
A flagship science event bringing together scientists, innovators and ministries.
NICE-DT – International Conference on Communication, Electronics and Digital Technologies (NICEDT)
–
International conference organized by NIELIT with government participation.

Environmental / Agriculture / Life Sciences

National Conference on “New Perspectives in Forestry for Sustainable Development and Climate Change” (NPFSCC) –
International Conference on Waste Management (RECYCLE-2025)

Interdisciplinary / Science Conferences

International Conference on Chemical Sciences for a Sustainable Future –
National Conference on Recent Advancements in Physical Sciences (NCRAPS) –
Academic conference focusing on physical science research.

Management Conferences

Commonly supported by **ICSSR, UGC, AICTE, and universities.**

International Conference on Management Practices & Research (ICMPR) – organized by IITM Delhi
Global Leadership Research Conference (GLRC) – organized by IIM Ahmedabad
International Conference on Business and Economics (ICBE) – organized by universities with UGC / ICSSR support
AIMS International Conference on Management – organized by Association of Indian Management Scholars

Humanities & Social Sciences Conferences

Indian Institute of Advanced Study (IIAS)
Indian Social Science Congress (ISSC)
ICSSR Sponsored National Seminar / Conference (held in many universities)
International Conference on Indian Knowledge Systems

Pharmacy Conferences

Indian Pharmaceutical Congress (IPC) – one of the largest pharmacy conferences in India
International Conference on Pharmaceutical Sciences (ICPS) – organized by pharmacy institutes
Controlled Release Society India Chapter Conference
National Conference on Drug Discovery and Development

Law Conferences

International Conference on Law and Justice (ICLJ) – organized by National Law Universities
NLU Delhi / NLSIU Bangalore Law Conferences
UGC Sponsored National Conference on Constitutional Law
International Conference on Human Rights and Legal Studies

10. Financial Assistance for Creating External Funding (Conferences at BFGI)

This incentive encourages faculty/teams to mobilize verified external sponsorship/external funding for conferences organized and hosted at BFGI.

Incentive slabs:

Conference Type	Incentive (₹)
If a faculty member who secure verified external funding (at least ₹1,00,000) from government agencies for organizing and hosting conferences/FDP/workshop at BFGI	5,000 per conference

Eligibility and conditions:

- Applicable only for conferences organized/hosted at BFGI, with the claimant listed as Convener/Coordinator/Organizing Secretary (or an approved fundraising role).
- External funding must be received in the official institutional account and verifiable through accounts records.
- One incentive per conference event per eligible claimant; if multiple faculty contribute to fundraising, distribution shall be as per the recommendation of the Organizing Committee and approval of the research and development cell committee.

Required evidence:

- Conference approval/notification and organizing role document.
- Sponsorship/funding confirmation letter/email from sponsor/agency.
- Proof of receipt: UTR/bank statement/official receipt issued by accounts.

11. POLICY FOR RESEARCH FACULTY

Research is the backbone of Higher Education Institution, so to promote Research in the BFGI, it has been envisaged that each Department of the constituent school of BFGI may have 1-2 **Research Faculty**. Faculty member having proven record of research in his specific domain will be considered as the **Research Faculty**. If the departments already have such type of faculty, then Head of Department should recommend his/her name for the Research Faculty to the respective Principal and if not, fresh recruitment should be done in the department. These faculty members along with Head of Department will contribute to develop the Research ecosystem in the Department

11.1 Eligibility

Eligibility Criteria for BFGI Research Faculty

Faculty must hold a Ph.D. degree.

Must have published at least three (03) research papers/review articles in journals that:

- Are indexed in Web of Science Core Collection (SCI/SCIE, SSCI, A&HCI) and/or Scopus.
- Fall under Q1 or Q2 (Top 50%) quartile as per JCR (WoS) or Scimago (SJR)/Scopus rankings for the relevant year.

Discipline-Specific Filters (in addition to above criteria):

- For Agriculture & Allied Disciplines: NAAS rating > 6 (or > 7, as adopted), with mandatory WoS/Scopus indexing.
- For Management/Business: ABDC-listed journals, with mandatory WoS/Scopus indexing and Q1/Q2 compliance (if uniformly adopted).

Preference will be given to faculty who have handled funded research projects.

Appointment will be based on proper documentation and shall remain at the discretion of the HoD and School of head.

11.2 Benefits

- The workload of these faculty members can be reduced to 25%-50% than the actual workload allocated to other faculty members
- The annual amount of Rs 10,000/- should be provided to the Research Faculty as an contingency for:
- The purchase of books
- Subscription of Journal/software
- Equipment

11.3 Responsibilities

Research faculty should have to publish at least two Research Papers /review articles per semester in the

- **Science and Engineering Disciplines:** Publications must be in journals indexed in Web of Science Core Collection (SCI/SCIE, SSCI, A&HCI) and/or Scopus.
- **Agriculture & Allied Disciplines:** Journals with NAAS rating > 6 (or > 7, as adopted) may be considered; however, indexing in WoS/Scopus must be verified.
- **Management/Business Disciplines:** Journals must be listed in the ABDC Journal List, with mandatory WoS/Scopus indexing and compliance with Q1/Q2 criteria (if uniformly adopted).
- **Quartile Requirement:** All the above journals must fall under Q1 or Q2 as per JCR (WoS) or Scimago (SJR)/Scopus rankings for the relevant year.
- The faculty member must have applied for at least one research project to a Government funding agency.
- The faculty member shall be responsible for monitoring and maintaining the quality of live departmental projects, ensuring the generation of Intellectual Property (IP) wherever feasible.

12. DEPARTMENT MENTOR

BFGI is striving the heights of excellence in the academics but still we are lagging behind in research, technology generation and commercialization. So to enhance the culture of quality- research and innovation in BFGI campus and down-the-line into the department, the Department Mentor could be the great source of information. **Department Mentor** should be highly qualified and Research Scientist/faculty from the reputed university in the specific field of Department. **Department Mentor** could be excellent source to uplift the Research and Innovation in the department.

12.1. Eligibility

- Associate Professor/Professor from the reputed University or Institute of National Importance (IITs/NITs etc.)
- High Quality of Research Background
- Department Mentor should be in the core field of the Department

12.2No. of Interactions

- 2 interactions in a semester
- 1 could be through online Mode

12.3 Honorarium and TA/DA

- Rs 10,000/- as an honorarium per semester
- For the Visit to campus TA: Rs 10 per Km + Toll

12.4. Responsibilities of Mentor Faculty

- To suggest various granting institutes where Research Projects could be submitted
- Assist in finalizing the Live Project and Certificate Course of the Department
- New Pathways in Research

13. Affiliation to be Used in Research Publications

All faculty members are required to use the standardized institutional affiliation in their research publications. Please ensure that the department name is clearly mentioned, along with the **name of the respective college under BFGI** in the affiliation.

Faculty members must use their official BFGI email ID in all research publications.

Note: The name “Baba Farid Group of Institutions” should not be used in research publications.